

Capital Connection Florida Apostille Cover Letter.

Please Apostille / Certify The Enclosed Document(s)

For The Country of: _____
Please list the country you need the Apostilled/Certified documents for.

Return Shipping Information.

Please Return My Apostilled / Certified Documents To The Following Address.

Company Name (optional): _____

Receivers Name: _____

Street: _____

City/State: _____

Zip: _____

Contact Phone Number: _____

Contact Email Address (optional): _____

State Fee's for Apostilles \$10.00 For Documents Notarized by a Florida Notary, \$10.00 for Documents issued by a Florida State Agency and \$20.00 for documents Certified by a County Clerk of Court. \$20 State fee is normally for just Court Documents

The total number of documents I need apostilled/certified is _____

I have included a check made payable to Secretary of State, in the Amount of \$ _____

I have included a check made payable to Capital Connection Inc, in the Amount of \$ _____

The total for Capital Connection includes the return shipping method of,

Overnight Return, UPS Ground, Prepaid return included.

Capital Connection Fee is \$45.00 for the first document and we process additional documents at a discounted price of \$35.00. All Apostilles are returned either by UPS Overnight Shipping and Handling for \$35.00 or UPS Ground for \$15.00. Please Call For Saturday Delivery Quotes. You may also include a prepaid UPS or FedEx shipping label. Post office returns are not accepted.

Please Overnight your documents :

Capital Connection, Inc.
417 E Virginia St STE #1
Tallahassee Fl 32301
1-800-342-8062

If you have any questions please contact us at:
1-800-342-8062

Thank You For Using Capital Connection, Inc.

Capital Connection Cost Reference Guide.

Capital Connection, Inc.

Capital Connection Charges \$45.00 for the first document and we process additional documents at a discounted price of \$35.00. All Apostilles are returned either by UPS Overnight Shipping and Handling for \$35.00 or UPS Ground for \$15.00. The below reference guide includes the total amount due with overnight shipping or ground shipping costs.

Please send a check or money order made payable to Capital Connection, Inc.

Total For Capital Connection including:

Overnight Shipping

One Apostille	\$80.00
Two Apostilles	\$115.00
Three Apostilles	\$150.00

UPS Ground Shipping

One Apostille	\$60.00
Two Apostilles	\$95.00
Three Apostilles	\$130.00

State Fee's for Apostilles

\$10.00 For Documents Notarized by a Florida Notary
\$10.00 for Documents issued by a Florida State Agency
\$20.00 for Documents Certified by a County Clerk of Court.

Please send a check or money order made payable to: Secretary of State

State Fee For Notarized Documents, and Documents Certified by a State Agency.

One	Apostille	\$10.00
Two	Apostilles	\$20.00
Three	Apostilles	\$30.00

State Fee For Documents Certified by Florida County Clerk of Court

One	Apostille	\$20.00
Two	Apostilles	\$40.00
Three	Apostilles	\$60.00

Example: If you have one notarized document you would like apostilled, please send one check for Capital Connection, Inc. for \$80.00 and one check for The Secretary of State for \$10.00

Example: If you have a certified copy of a Marriage or Divorce from the County Clerk of Court then please send one check for: Capital Connection, Inc. for \$80.00 and one check for The Secretary of State for \$20.00

Please call us with any questions at 1-800-342-8062.
We will be happy to assist you.

Capital Connection Apostille Instructions.

Please send the original document you would like to have apostilled along with the completed Capital Connection Florida Apostille Cover Letter, one check or money order made payable to: Capital Connection, Inc and one check or money order made payable to: The Secretary of State. (Money orders are also accepted)

Shipping Address:

Capital Connection, Inc.
417. E. Virginia St. Ste 1
Tallahassee Fl. 32301

We suggest using Fedex or UPS to overnight your documents to us. This way you have a tracking number and your documents are less likely to be lost in shipping. We also need to receive the documents by 11am to ensure a same day submission. We do not suggest using the post office to ship documents to us, using the post office to overnight the documents to us may cause an additional delay of one business day.

When we receive your documents we will begin the process of apostilling your documents. The average turn around time is one to two days after the day of submission.

Typical Example of How Long The Process Takes With Overnight Shipping.

If we receive your request by 10:30am on a Monday for example, then pending State approval the apostille will be completed between Tuesday to Wednesday of the same week. Most requests are completed on Tuesday or Wednesday.