

Capital Connection Florida Apostille Cover Letter.

Please Apostille / Certify The Enclosed Document(s)

For The Country of: _____
Please list the country you need the Apostilled/Certified documents to be used in.

Return Shipping Information.

Please Return My Apostilled / Certified Documents To The Following Address. If you include a prepaid return envelope list your contact/billing information below.

Company Name (optional): _____

Receivers Name: _____

Street: _____

City/State: _____

Zip: _____

Contact Phone Number: _____

Contact Email Address (optional): _____

The total number of documents I need apostilled/certified is _____

I have included a check made payable to Secretary of State, in the Amount of \$ _____

State Fee's for Apostilles \$10.00 For Documents Notarized by a Florida Notary, \$10.00 for Documents issued by a Florida State Agency and \$20.00 for documents Certified by a County Clerk of Court.

I have included a check made payable to Capital Connection Inc, in the Amount of \$ _____

The total for Capital Connection includes the return shipping method of,
 Fedex Overnight Return, Fedex Two Day Return, Prepaid return included.

Capital Connection Fee is \$100.00 for the first document and we process additional documents at a discounted price of \$50.00 per document. All Apostilles are returned by Fedex Overnight/Next Business Day for \$50.00 or Fedex Two Day Air/Two Business Days for \$25.00. Please Call For Saturday Delivery Quotes. You may also include a prepaid UPS or FedEx shipping label. Post office returns are not accepted.

Please Overnight your documents to:

Capital Connection, Inc.
417 E Virginia St STE #1
Tallahassee Fl 32301
1-800-342-8062

If you have any questions please contact us at:
1-800-342-8062

Thank You For Using Capital Connection, Inc.

Capital Connection Cost Reference Guide.

Capital Connection, Inc.

Capital Connection charges \$100.00 for the first document and we process additional documents at a discounted price of \$50.00. All Apostilles are returned either by Fedex Overnight Shipping and Handling for \$50.00 (next business day) or Fedex Two Day for \$25.00 (two business days). The below reference guide includes the total amount due with overnight shipping or two day air shipping costs. You can also include a prepaid return Fedex or UPS label.

Please send a check or money order made payable to Capital Connection, Inc.

Total For Capital Connection including:

Overnight Shipping

One Apostille	\$150.00
Two Apostilles	\$200.00
Three Apostilles	\$250.00
Four Apostilles	\$300.00

Two Day Shipping

One Apostille	\$125.00
Two Apostilles	\$175.00
Three Apostilles	\$225.00
Four Apostilles	\$275.00

State Fee's for Apostilles

\$10.00 For Documents Notarized by a Florida Notary

\$10.00 for Documents issued by a Florida State Agency

\$20.00 for Documents Certified by a County Clerk of Court.

Please send a check or money order made payable to: Secretary of State

State Fee For Notarized Documents, and Documents Certified by a State Agency such as Vital Check for Birth and Death Certificates.

One Apostille	\$10.00	Four Apostilles	\$40.00
Two Apostilles	\$20.00		
Three Apostilles	\$30.00		

State Fee For Documents Certified by Florida County Clerk of Court

One Apostille	\$20.00	Four Apostilles	\$80.00
Two Apostilles	\$40.00		
Three Apostilles	\$60.00		

Example: If you have one notarized document you would like apostiled, with overnight return please send one check for Capital Connection, Inc. for \$150.00 and one check for The Secretary of State for \$10.00.

Example: If you have a certified copy of a Marriage or Divorce from the County Clerk of Court then please send one check for: Capital Connection, Inc. for \$150.00 and one check for The Secretary of State for \$20.00 the total includes overnight return.

Please call us with any questions at 1-800-342-8062.or
info@capitalconnection.com We will be happy to
assist you.

Capital Connection Apostille Instructions.

Please send the original document you would like to have apostilled along with the completed Capital Connection Florida Apostille Cover Letter, one check or money order made payable to: Capital Connection, Inc and one check or money order made payable to: The Secretary of State. (Money orders are also accepted) If you have a Remote Online Notarized document or E-Court Document call our office and we maybe able to process the request via email. 1-800-342-8062

Shipping Address:

Capital Connection, Inc.
417. E. Virginia St. Ste 1
Tallahassee Fl. 32301

We suggest using Fedex or UPS to overnight your documents to us. This way you have a tracking number and your documents are less likely to be lost in shipping. We also need to receive the documents by 11am to ensure we can submit the requests to the State the same day. We do not suggest using the post office to ship documents to us, using the post office to overnight the documents to us may cause an additional delay of one business day.

When we receive your documents we will begin the process of apostilling your documents. The average turn around time is one to three day's after the day of submission to the Secretary of State. Majority of all requests are completed one to two day's after the day of submission.

Typical Example of How Long The Process Takes With Overnight Shipping.

If we receive your documents Monday Morning by 11am, then pending State approval the apostille will be completed Tuesday afternoon to Thursday afternoon. Majority of requests would be completed on Tuesday or Wednesday afternoon.

You would receive your apostilled documents on Wednesday to Friday with a overnight return. Most requests are returned on Wednesday or Thursday.

Almost every apostille we process is completed in one to three day's after the day of submission. We can never guarantee the State turn around time since the Secretary of State may experience unexpected problems or delays. The turn around time is based on a business week Monday - Friday. State holidays may also create a delay in processing requests. Shipping delays while uncommon can also occur which are out of our control.

If you have any questions or would like an international shipping quote please contact us at: 1-800-342-8062 or send an email to info@capitalconnection.com